



Surrey Female Hockey Association
PO BOX 34254
Clover Square Village
Surrey, BC, V3S 8C4

October 1, 2017

Surrey RCMP Detachment
14355 57th Avenue
Surrey, BC, V3X 1A9

TO WHOM IT MAY CONCERN

RE: Checks For Criminal Record/Other Police Information

I am sending you this letter on behalf of the Surrey Female Hockey Association (SFHA). SFHA is a non profit female minor hockey association that provides local female youth an opportunity to play organized hockey. The various positions of SFHA, including coaches, are filled by volunteers. Although we fully appreciate their support, SFHA is committed to providing a safe and risk free environment to our members and visitors (both children and adults): thus it is necessary for persons filling various positions to have checks conducted by the police to ensure there is no criminal record and/or police information relating to them that would cause a concern to SFHA. SFHA would appreciate the Surrey RCMP conducting these checks for free in regards to the person noted at the bottom of this letter.

We have advised our volunteers to bring two pieces of I.D. with their current address on it. (Drivers license and/or passport or other equivalent.)

Once the checks are completed, please return the information to the attention of myself at the above noted address for SFHA or provide it directly to the volunteer that the criminal check is applicable to.

I'd like to thank the Surrey RCMP in advance for assisting SFHA in doing the best that we can to protect the children and families of our community.

Gary Mizuno
President, SFHA

I, _____ confirm that I have applied for or I am currently filling the position of _____ with SFHA.
(Example: Coach, HCSP Person, Team Manager)

